

Government of Jammu and Kashmir
General Administration Department
Civil Secretariat, J&K.

Subject: - Nomination of Nodal Officer for 20th meeting of the Standing Committee of Northern Zonal Council to be held on 12th January, 2023 at Chandigarh.

Reference No.10/05/2022-GC(6)/1395 dated 06.12.2022 from the Department of General Administration (General Coordination Branch), Government of Punjab.

Government Order No:17-JK(GAD) of 2023

Dated:05.01.2023

Sanction is hereby accorded to nomination of Shri Pawan Singh Rathore, JKAS, Special Secretary to Government, Hospitality and Protocol Department as Nodal Officer for coordinating with Nodal Officer, Government of Punjab for the 20th meeting of Standing Committee of the Northern Zonal Council to be held on 12th January, 2023 at Chandigarh.

By order of the Government of Jammu and Kashmir.

Sd/-

(Dr Piyush Singla) IAS
Secretary to the Government

Dated:05.01.2023


GAD-ADM0II/488/2022GAD

Copy to :-

1. Joint Secretary (J&K) Ministry of Home Affairs, GoI.
2. Secretary to Government, Hospitality and Protocol Department.
3. Special Secretary to Government, Hospitality and Protocol Department.
4. Director, Archives, Archaeology and Museums, J&K.
5. Principal Private Secretary to Hon'ble Lieutenant Governor, J&K.
6. Private Secretary to the Chief Secretary, J&K.
7. Private Secretary to Advisor (B) to the Lieutenant Governor.
8. Private Secretary to Secretary to the Government, GAD.
9. Stock file/Website, GAD. Hindi and Urdu version shall follow.

Copy also to:

1. Special Secretary Protocol, Government of Punjab.


5.1.23
(Mohit Raina) JKAS

Under Secretary to the Government

No. 10/05/2022-GC(6)/ 1395

Government of Punjab
Department of General Administration
(General Coordination Branch)

Date 06-12-2022

To

1. The Chief Secretary,
Government of Himachal Pradesh/Haryana/
Rajasthan/UT of Jammu & Kashmir/NCT of Delhi.
2. The Advisor to the Administrator,
Chandigarh Administration
UT Secretariat, Chandigarh -160001
3. The Advisor to the Lt. Governor,
UT of Ladakh
UT Secretariat, Ladakh - 194101

Subject:- Regarding Convening the 20th meeting of Standing Committee of the Northern Zonal Council to be held on 12th January, 2023.

Sir/Madam,

I am directed to send D.O. letter No. 2/41/2022-ZCS(N) dated 28.11.2022 received from Secretary, Inter-State Council Secretariat, Ministry of Home Affairs (Government of India) on the subject cited above and to say that 20th meeting of Standing Committee of the Northern Zonal Council is proposed to be held on 12 January, 2023 under the Chairmanship of Chief Secretary, Punjab.

2. You are therefore, requested to kindly intimate of the Name, Designation, Telephone/Mobile/FAX numbers and e-mail address of Nodal Officer from your State who will be coordinating with Nodal Officer of Punjab for the aforesaid meeting.

3. Mr. Sumeet Jarangal, IAS, Special Secretary, Protocol (Mobile no. 95019-46999) is Nodal Officer for State of Punjab.

Yours Sincerely,


Secretary,

General Administration.

अनुराधा प्रसाद
सचिव
ANURADHA PRASAD
Secretary



अंतर-राज्य परिषद सचिवालय
गृह मंत्रालय, भारत सरकार
Inter-State Council Secretariat
Ministry of Home Affairs
Government of India

D.O.No. 2/41/2022-ZCS (N)

November 28, 2022

Dear Vijay,

Y
SGK

I would like to thank you for the decision conveyed by the State Government of Punjab vide e-mail dated 16th November, 2022 regarding holding of the 20th meeting of the Standing Committee of the Northern Zonal Council (comprising the States of Haryana, Himachal Pradesh, Punjab, Rajasthan, NCT of Delhi and UTs of Chandigarh, Jammu and Kashmir & Ladakh) at Chandigarh on 12th January, 2023. The Chief Secretaries of other Member States have been addressed separately to attend the meeting.

In this context, I would request you to kindly intimate the Name, Designation, Telephone/FAX numbers and e-mail address of the Nodal Officer, who will be coordinating the arrangements for the meeting.

The Government of Punjab, as the host State is requested to make necessary logistic arrangements for the meeting including reception, security, transport, boarding and lodging etc. for about 70-80 senior officers from the State Governments and the Central Ministries concerned. As regards arrangements to be made for the meeting, a **check list** is enclosed for your kind information and ready reference at Annexure-I.

Dr. Vikrant Pandey, IAS, Joint Secretary (Zonal Council) (Tel. No.011-23022237, 8800890108, vikrant.pandey@gov.in) is incharge for logistics and Shri Arvind Kumar Shrivastwa, Joint Secretary (Northern Zonal Council) (Tel. No.011-23022350, 9313899224, e-mail: ak.shrivastwa@nic.in) is looking after agenda of the meeting in this Secretariat.

The updated status of the decisions taken in the 30th meeting of the Northern Zonal Council held on 09.07.2022 at Jaipur under the Chairmanship of the Hon'ble Union Home Minister as well as proposed new items if any, pertaining to your State, to be placed before the Standing Committee for deliberation, may also please be furnished for incorporation in the agenda of the meeting.

..2/-

Azadi Ka
Amrit Mahotsav

Room No. 386, 2nd Floor, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi - 110 011
Tel. : 011-23022157, 23022159, E-mail : secy-iscs@gov.in

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Your kind attention is also invited to my D.O. letter No. 1/5/2022-ZCS(Coord) dated 27.08.2022 requesting States/UTs to share PPT and related documents of 2-3 of their good practices for discussion in the Standing Committee and subsequently for placing before the NZC in its next meeting. It is requested that the same may also kindly be provided.

Agenda for the aforesaid meeting is under finalization. However, a list indicating the agenda items which were retained in the last (30th) meeting of the Northern Zonal Council and fresh issues received thereafter (as on date) from member States is forwarded herewith. The corresponding Agenda Notes are being finalized separately and will be sent in due course.

With kind regards

Encls: **As above**

Yours sincerely,

Anuradha
(Anuradha Prasad)

**Shri Vijay Kumar Janjua,
Chief Secretary,
Government of Punjab,
Chandigarh-160017**

Annexure-ILIST OF POINTS TO BE TAKEN NOTE OF WHILE MAKING ARRANGEMENTS FOR THE MEETINGS OF THE ZONAL COUNCILS/STANDING COMMITTEES

- I. Helpdesk for road/rail/air transportation of the participants on the basis of requests received by the State Government.
- II. Arrangements for video conference for those officers of participating States/UTs who cannot be present in person.
- III. High speed internet with secured access on wi-fi & LAN.
- IV. Security arrangements at the venue of the meeting and at the place(s) of stay of Chairman, Members and other participants.
- V. Arrangements for reception, transport and accommodation (preferably premium cottages/suites for Chief Ministers/Ministers/Lieutenant Governor/Chief Secretaries/Administrator/Government of India Secretaries) for Members and other Officers on the basis of intimations to be received by the State Government directly.
- VI. A small room adjacent to/near the main meeting hall for use by the Zonal Council Secretariat as an Office with two good computers with UPS, two high speed colour laser printers & binding machine (for printing & binding 30 copies of presentation), one Laptop, two typists with knowledge of computer operations, one stenographer, helping staff for carrying out printing and binding work, one colour photocopier with operator, UPS back up and adequate stationery articles. This room may be made functional with effect from the 11.01.2023 and till the meeting is over.
- VII. Back-up power supply sufficient for entire meeting hall etc.
- VIII. Four Rapporteurs each in English & Hindi, preferably from the State Assembly Secretariat, to take down the proceedings verbatim. The Rapporteurs may be adequately briefed before the meeting.
- IX. Printing of approximately 120 copies of agenda notes.

...2/-

- X. Arrangement for audio/video recording of the entire proceedings. Audio/video CDs & in Pen Drive will be taken and used by the Zonal Council Secretariat for preparing the final proceedings
- XI. Arrangement for some photographs of the meeting. CD/Pen Drive containing the photographs will be taken by Zonal Council Secretariat.
- XII. Arrangements for release of Press Note through PIB and Director PR of the State.
- XIII. Microphone (with earphone for the Rapporteurs) to ensure adequate volume and clarity.
- XIV. Laptop, sufficient number of big sized LED TV screens & other accessories for Power Point Presentation.
- XV. On the fly translation from English to Hindi and vice-versa with provision of about 10-15 headphones for those who may need it.
- XVI. Designation-wise name plates for Chairman and other participants.
- XVII. One Backdrop in the meeting hall and sufficient signages at the meeting venue.
- XVIII. Two big size LED walls on either side of the dais.
- XIX. A sketch of the Meeting Hall indicating table dimensions and seating capacity around the table and in the rows behind the table to be sent to Inter-State Council Secretariat in advance.
- XX. Floral Decoration on the dais & in central portion of the 'U' is desirable
- XXI. Good quality folders, containing writing pads, pens etc., to be provided for each participant.
- XXII. As per convention, participants at the meetings of Zonal Councils and their Standing Committees are treated as "STATE GUESTS".
- XXIII. Special arrangements in view of ongoing Covid-19 Pandemic may also be made.
